

Scale of Charges for the Academic Year 2018-2019

Registration Fee

A non-refundable registration fee of £75 is payable on application for a child to enter St Andrew's Prep.

Refundable Deposit

A deposit is payable one year before entry to St Andrew's Prep, or upon registration for later entries. The deposit is held by the School as security and is refundable when the pupil leaves, providing all financial commitments to the School have been met, and due notice (one full term) is given. Currently the deposits for new children entering the School are:

Children entering the Baby Room/Nursery (9 months to 4-year olds)	£400
Children entering Pre-Prep (4- to 7-year olds)	£550
Children entering Years 3 to 8 (7- to 13-year olds)	£750
Boarders and Weekly Boarders whose parents are resident in the UK	£950
Boarders whose parents are not resident in the UK	£3,000

We phase our deposits for **day** children to a maximum of £750 due to the cost of extras increasing as a pupil progresses through the School. Therefore, prior to your child moving from Nursery to Pre-Prep, a further deposit is requested and prior to your child moving from Pre-Prep to Prep School (Year 3), you will be asked to pay the final instalment of the deposit.

Fees for Academic Year 2018-2019

(September 2018 to July 2019)

Fees are usually reviewed annually and are payable on or before the first day of each term. Fees include premiums for compulsory personal accident and dental insurance:

Pre-Prep (Reception to Year 2)	£3,350 per term
Year 3 (Junior Day)	£5,050 per term
Year 4 (Senior Day)	£5,565 per term
Years 5 to 8 (Senior Day)	£5,825 per term
Weekly Boarding	£7,370 per term
Full Boarding	£8,340 per term

Flexible Boarding (Sleepovers) pre-booked*

1 night flexi-boarding - weekends	£32 per night
1 night flexi-boarding - weekdays	£23 per night
2 nights weekday boarding supplement	£35 per week
3 nights weekday boarding supplement	£42 per week

* Please note that these rates are only valid when booked for at least half a term. Any excursions and trips will be charged for.

All ad-hoc boarding will be charged at £40 per night for both weekdays and weekends. This is subject to availability.

Please note that we are offering a special rate for children who travel on the minibus of £5 per single journey when flexi-boarding.



St Andrew's Prep, Meads, Eastbourne BN20 7RP

01323 733203 info@standrewsprep.co.uk www.standrewsprep.co.uk

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Day fees are inclusive of text and exercise books, lunch each school day and evening meals when children remain in school for after school activities or sporting activities.

Weekly boarding fees include all meals, text and exercise books.

Full Boarding fees are inclusive of all meals, and text and exercise books as well as allowances for tuck, writing materials and postage for home letters, faxes and e-mails, birthday cake and celebration, haircuts and taxi fares for doctor and dentist appointments.

Pocket money

Pocket money for boarders is invoiced to you at an amount of £130 per term. The money is kept by the housemaster and is given to the boarders on a weekly basis. When the pupil leaves the School, any shortfall or excess will be adjusted on your final invoice.

Short-term day and boarding can be accommodated for a minimum stay of half a term. Email admissions@standrewsprep.co.uk for further details.

Weekend trips for full-time boarders

There is a termly cost of £175 payable in advance for full-time boarders. This covers all trips for the term and will include trips such as go-karting, cinema, sailing, paintballing, theme parks, London and Brighton.

Music Tuition (30-minute lessons)

Individual lessons	£25 per lesson
Shared lessons (two pupils)	£20 per lesson
Shared lessons (three or more pupils)	£15 per lesson
Theory lessons	£58 per term

We aim to provide ten lessons per term but this may not always be possible due to the length of the term, or other commitments which the child/ren may have.

Extra Tuition/Learning Support (30-minute lessons)

The number of lessons to be given in any one term depends on the individual child. You will be informed at the beginning of the autumn term of the approximate number of lessons that will be given during that term and will be charged accordingly at the end of each term. However, you may also be charged if the teacher has not been informed in advance that the child will not be able to attend a particular lesson. The charges are as follows:

Individual lessons	£25 per lesson
Shared lessons (two pupils)	£20 per lesson
Shared lessons (three or more pupils)	£14 per lesson

If different lesson times are appropriate, then lessons are charged pro-rata.

Extra English Tuition (35-minute lessons)

For overseas pupils extra English lessons are usually given in place of Latin for children in Years 5 to 8 and in place of French for children in Years 3 to 8. For younger children the arrangements are made after discussion with the parents. Children will receive between three and eight lessons per week. The charges are as follows:

Individual lessons	£28 per lesson
Shared lessons (two pupils)	£23 per lesson
Shared lessons (three or more pupils)	£18 per lesson



Parents may contact the Head of EAL, Miss Sara Lozano-Arcas, at the beginning of each term to confirm how many lessons their child will receive during the term. Please email: slozanoarcas@standrewsprep.co.uk.

Examinations and Invigilation

Exams and invigilation are chargeable as incurred, this mainly applies to Year 8 Common Entrance examinations.

Publications Charge

This is a one-off charge on your first account (from Reception), which covers the School publications including the annual Androvian Magazine, weekly bulletin and various other publications. The current charge is £75.

Old Androvian (OA) Subscription

The OA Society exists for the benefit of former pupils (both Old Androvians and Old Aschamians), with the object of keeping them in touch with the School and with each other. When a child leaves St Andrew's Prep, a charge is made on the final account of £85 'OA joining fee'. This fee entitles the child to receive a copy of the annual School magazine for five years after their leave date and a copy of the annual newsletter, the OA News, indefinitely, as well as invitations to reunions and School functions. The School archives are well-maintained and at the regular OA reunions, a display of old photographs and assorted memorabilia is always an important feature. There is also a dedicated website (www.oas.androvian.co.uk) which aims to create a link between OAs and the School and allows an exchange of news between them.

Insurance

Insurance cover is available for the following categories

Personal Effects	(Optional)
School Fees Protection	(Optional)
AXA PPP	(Optional)

The premiums are charged on an 'opt-in' basis and the Bursary should be informed before the start of term if cover is required. More information is available from the Admissions office.

Ways of Payment

Payment can be made by cheque (payable to St Andrew's School), BACS, credit/debit card or by our own direct debit scheme which is collected over ten equal instalments (August to May). We also accept payment under salary sacrifice schemes which include nursery care, after school care and boarding care. For more details about this and our fees-in-advance scheme, please contact the Finance Bursar on 01323 452300.

Fees-in-Advance Scheme

The fees-in-advance scheme enables parents or guardians to make a capital payment in advance towards the School fees for any number of years up to a maximum of five years. Such payments can be made at any time before or after entry to the School and entitle the payer to draw down from the fees-in-advance account each term when a school bill is raised. The fees-in-advance account can be topped up at any time during a pupil's stay at the School. Payments are added by the School to the capital sum and offer an effective tax-free return. The current rate of discount is 3.25%. Payments made under the scheme by an individual are understood to be exempt from inheritance tax as, once paid, they fall outside the estate. Payments made by others may not be exempt. If in doubt, the advice of a professional advisor should be sought.

Notice of Withdrawal

With the exception of Year 8 children who are in their last term, a term's notice in writing is required if a child is going to leave the School, otherwise a term's fees will be due.



The deposit will be forfeit where a parent decides not to take up the place and gives at least one term's notice in writing. **Where less than one term's notice in writing is given of the intention not to take up the place, one term's fees in lieu of notice will be charged, and the deposit credited against the sum due.**

Equal Opportunities

St Andrew's operates a policy of equal opportunities for all children, regardless of age, sex, colour, creed or status. Each child, from the youngest member of the Nursery department to the oldest boy or girl, day or boarding, in the senior school, will be treated with the same consideration and care.

Policy

The admission of a boy or girl is conditional on acceptance of the terms of the School prospectus and of the rules published by the School from time to time. While every effort is made to inform parents about serious breaches of school rules, it must also be accepted that the Headmaster has complete discretion in the imposition of sanctions, including suspension or expulsion.

July 2018



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