

Charges for all inclusive Short Term Boarders for stays of less than one term 2018-2019 in Years 3 to 7

Minimum length of stay is half a term. Please note that students may only join Year 8 for one whole term or longer, subject to availability.

Admissions Process

The first stage of the admission process is to complete and return a registration form to reserve a place for your child at St Andrew's. There is a non-refundable registration fee of £75. A deposit of £500 is payable prior to admission. This is to cover any extras incurred during the stay and is credited on the final bill at the end of term. Any credit balance will be refunded. The registration fee, deposit and full tuition and boarding fee are payable on receipt of invoice before a child enters the school.

Basic Boarding Fee at £950 per week will include:

- Full facilities as a boarder including tuition, extra English lessons, board and lodging and participation in the whole school community
- Weekend trips including local trips and those further afield such as London, Brighton and Thorpe Park
- Various after school activities
- Co-curricular activities
- Saturday morning activities where applicable
- School outings as part of the curriculum
- Weekday and weekend tuck
- Birthday parties with a cake
- School publications
- General text and exercise books
- Dry cleaning and haircuts
- Taxis to dental or doctor appointments

Extra English tuition (inclusive of the fees)

The children are taught in small specialist groups by a qualified teacher. Extra English tuition for children in Years 5 to 8 is given in place of Latin and French and ranges from 6 to 8 lessons per week. Lessons for children in Years 3 and 4 are timetabled on an individual basis and may range from 3 to 5 lessons per week.

Meals

All meals are included. These comprise of breakfast, mid-morning break (fresh fruit, breadsticks and/or biscuits), lunch, afternoon break (biscuits), tea and supper. A sample menu is available on our website – www.standrewsprep.co.uk.

Sport

Autumn term: rugby, football, hockey, netball, swimming, gym, tennis, PE

Spring term: rugby, hockey, netball, swimming, gym, tennis, PE

Summer term: cricket, athletics, rounders, swimming, gym, tennis, PE

Please note: PE (physical education) lessons include athletics, basketball, badminton, dance, gymnastics, handball, swimming, tennis, volleyball, water polo, water life saving and personal survival on a rotation basis.

After school, Co-curricular and Saturday morning activities

St Andrew's offers a comprehensive range of extra curricular activities. The programme is based on staff's interests and expertise and it gives the opportunity for staff and children to share mutual enthusiasms. Co-curricular activities take place twice a week for children in Years 5 to 8 and Saturday activities for children in Years 4 to 8. These activities are inclusive of the fees.

After school activities are open to children in Years 3 to 8. Many activities on offer are free of charge. However, where there has been a need to bring in outside expertise, or where the activity either requires materials or incurs the hire of courts etc., a charge is made. For those activities where a charge is made, the costs vary from as little as £30 per term, for example for table tennis or as much as £250 per term for mountain biking. Boarders are expected to choose three activities each week, but they may have more if they wish. Any extras incurred will be charged at the end of the term.

Extra curricular activities include: Art, basketball, climbing, cookery, craft, computer studies, design and technology, drama, fencing, fitness training, gymnastics, photography, pottery, seasonal sport, shooting, swimming, woodwork, and many more. Visit our website for the current list of activities – www.standrewsprep.co.uk.

Publications

Children/parents will receive a termly calendar, weekly news bulletin for the term/terms they are at St Andrew's and a link to a copy of the annual school magazine for the appropriate year, which is published in the autumn term. All these publications are inclusive of the weekly charge.

Extras

The following is a guideline of extras not included in the fees which may be incurred during a child's stay. Any extras are charged in arrears and will be deducted from the deposit held by the school:

- School photographs (optional)
- Music tuition (optional – see below)
- Residential trips where relevant
- Badges for sporting achievements and positions of responsibility etc
- School Uniform (see below)
- Extra items from the school shop – mouth guard, stationery etc.
- Pocket money (see section below)

Pocket Money

The Housemaster will distribute approximately £20 pocket money per child each weekend and this amount will be added to your bill. There is also a charge added to your bill of £175 each term for weekend trips. Children should not bring money to school.

School Uniform

St Andrew's children wear a school uniform which can be purchased from our own school shop. New uniform purchased can be returned to the shop at the end of a child's stay and a refund, generally 25% for items in good condition, will be refunded. We also offer a rental scheme. For £80 a term, children can loan a school blazer, 2 shirts, 2 jumpers, 2 dresses/skirts, cricket kit, team sports shirts. A list of uniform requirements and a price list are included in the parents' handbook and are also available on the School's website. All uniform (and home clothes) **must be named** and we can order named tapes and arrange for these to be sewn onto each individual item including home clothes which is included in the hire cost.

Music Lessons

These are charged as an extra currently per 30-minute lesson at £24 per individual lesson and £19 per shared lesson (2 people). You may also hire instruments at a cost of around £20 from the music department. Further details are available on request and lessons are subject to availability.

Transport

We can arrange transfers to and from airports and stations with a reliable service at an extra charge. All drivers are known to the school and have carried out the correct safety and police checks. Approximate costs are as follows:

- St Andrew's to Gatwick - £60 Gatwick to St Andrew's - £75
- St Andrew's to Heathrow - £110 Heathrow to St Andrew's £125

Please note: Should the driver be required to wait with the student when dropping off at Gatwick or Heathrow, then the charge for Gatwick or Heathrow to St Andrew's will apply, plus any waiting time over 30 minutes.

Waiting time is charged at £12.80 per hour after the first half hour. This rate is also charged when escorting unaccompanied minors to and from the airport, plus the cost of parking.

Guardianship

It is a condition of entry to St Andrew's that children without a parent resident in the UK must delegate parental responsibility to a suitable guardian who is aged over 25 and living in the UK. The selection of a guardian is the responsibility of the parent. However, we can provide names of guardianship agencies who are either accredited or affiliated to AEGIS and whom we currently use. (Association for the Education and Guardianship of International Students – www.aegis.uk.net).

Exeat Weekends and Half Term Holidays

All children, day and boarding, leave the school premises during an exeat weekend (long leave – no school Saturday or Sunday) and during the weeks of half term. There are generally two exeat weekends and one half term each term. It is the responsibility of the parent to make arrangements with the appointed guardian for exeats and holidays. In the case of an appointed AEGIS agent, the company will make all the necessary arrangements. Please see above.

Insurances

For a period of one term or less, the school is **unable** to provide the insurances for school fees protection, personal accident, personal effects or private health. It is advisable to arrange your own cover, especially for personal accident and personal effects.