

**Charges for all inclusive Short Term Boarders for stays of less than one term 2019-2020 in Years 3 to 7**

Minimum length of stay is half a term. **Please note that students may only join Year 8 for one whole term, or longer, either an Autumn Term start or Spring Term start, subject to availability.**

**Admissions Process**

The first stage of the admission process is to complete and return a registration form to reserve a place for your child at St Andrew's. There is a non-refundable registration fee of £75. A deposit of £500 is payable prior to admission. This is to cover any extras incurred during the stay and is credited on the final bill at the end of term. Any credit balance will be refunded. The registration fee, deposit and full tuition and boarding fee are payable on receipt of invoice before a child enters the school.

**Basic Boarding Fee at £975 per week will include:**

- Full facilities as a boarder including tuition, extra English lessons, board and lodging and participation in the whole school community
- Weekend trips including local trips and those further afield such as London, Brighton and Thorpe Park
- Various after school activities
- Co-curricular activities
- Saturday morning activities where applicable
- School outings as part of the curriculum
- Weekday and weekend tuck
- Birthday parties with a cake
- School publications
- General text and exercise books
- Dry cleaning and haircuts
- Taxis to dental or doctor appointments

**Extra English tuition (inclusive of the fees)**

The children are taught in small specialist groups by a qualified teacher. Extra English tuition for children in Years 5 to 8 is given in place of Latin and French and ranges from 6 to 8 lessons per week. Lessons for children in Years 3 and 4 are timetabled on an individual basis and may range from 3 to 5 lessons per week.

**Meals**

All meals are included. These comprise of breakfast, mid-morning break (fresh fruit, breadsticks and/or biscuits), lunch, afternoon break (biscuits), tea and supper. A sample menu is available on our website – [www.standrewsprep.co.uk](http://www.standrewsprep.co.uk).

**Sport**

**Autumn term:** rugby, football, hockey, netball, swimming, gym, tennis, PE

**Spring term:** rugby, hockey, netball, swimming, gym, tennis, PE

**Summer term:** cricket, athletics, rounders, swimming, gym, tennis, PE

*Please note: PE (physical education) lessons include athletics, basketball, badminton, dance, gymnastics, handball, swimming, tennis, volleyball, water polo, water life saving and personal survival on a rotation basis.*

## **After school, Co-curricular and Saturday morning activities**

St Andrew's offers a comprehensive range of extra curricular activities. The programme is based on staff's interests and expertise and it gives the opportunity for staff and children to share mutual enthusiasms. Co-curricular activities take place twice a week for children in Years 5 to 8 and Saturday activities for children in Years 4 to 8. These activities are inclusive of the fees.

After school activities are open to children in Years 3 to 8. Many activities on offer are free of charge. However, where there has been a need to bring in outside expertise, or where the activity either requires materials or incurs the hire of courts etc., a charge is made. For those activities where a charge is made, the costs vary from £15 per term to £170 per term, depending on the activity. Boarders are expected to choose three activities each week, but they may have more if they wish. Any extras incurred will be charged at the end of the term.

*Extra curricular activities include: Art, basketball, climbing, cookery, craft, computer studies, design and technology, drama, fencing, fitness training, gymnastics, photography, pottery, seasonal sport, shooting, swimming, woodwork, and many more. Visit our website for the current list of activities – [www.standrewsprep.co.uk](http://www.standrewsprep.co.uk).*

## **Publications**

Children/parents will receive a termly calendar, weekly news bulletin for the term/terms they are at St Andrew's and a link to a copy of the annual school magazine for the appropriate year, which is published in the autumn term. All these publications are inclusive of the weekly charge.

## **Extras**

*The following is a guideline of extras not included in the fees which may be incurred during a child's stay. Any extras are charged in arrears and will be deducted from the deposit held by the school:*

- School photographs (optional)
- Music tuition (optional – see below)
- Residential trips where relevant
- Badges for sporting achievements and positions of responsibility etc
- School Uniform (see below)
- Extra items from the school shop – mouth guard, stationery etc.
- Pocket money (see section below)

## **Pocket Money**

The Housemaster will distribute an appropriate amount of pocket money on a weekly basis, and the amount will be added to your bill. Please do send your child with large amounts of cash, ideally no more than £40.

## **School Uniform**

St Andrew's children wear a school uniform which can be purchased from our own school shop. New uniform purchased can be returned to the shop at the end of a child's stay and a refund, generally 25% for items in good condition, will be made. We also offer a rental scheme. For £90 a term or less, the package will include all day uniform and sports kit required while the children are at the school. A list of uniform requirements and a price list are included in this booklet and are available on the School's website. All clothing **must be named** and we can order named tapes and arrange for these to be sewn onto each individual item including home clothes which is included in the hire cost.

## **Music Lessons**

These are charged as an extra currently per 30-minute lesson at £24 per individual lesson and £19 per shared lesson (two people). You may also hire instruments at a cost of around £20 from the music department. Further details are available on request and lessons are subject to availability.

## **Transport**

We can arrange transfers to and from airports and stations with a reliable service at an extra charge. All drivers are known to the school and have carried out the correct safety and police checks. Approximate costs are as follows:

- |                                  |                              |
|----------------------------------|------------------------------|
| • St Andrew's to Gatwick - £60   | Gatwick to St Andrew's - £75 |
| • St Andrew's to Heathrow - £110 | Heathrow to St Andrew's £125 |

*Please note: Should the driver be required to wait with the student when dropping off at Gatwick or Heathrow, then the charge for Gatwick or Heathrow to St Andrew's will apply, plus any waiting time over 30 minutes.*

*Waiting time is charged at £12.80 per hour after the first half hour. This rate is also charged when escorting unaccompanied minors to and from the airport, plus the cost of parking.*

## **Guardianship**

It is a condition of entry to St Andrew's that children without a parent resident in the UK must delegate parental responsibility to a suitable guardian who is aged over 25 and living in the UK. The selection of a guardian is the responsibility of the parent. However, we can provide names of guardianship agencies who are either accredited or affiliated to AEGIS and whom we currently use. (Association for the Education and Guardianship of International Students – [www.aegis.uk.net](http://www.aegis.uk.net)).

## **Exeat Weekends and Half Term Holidays**

All children, day and boarding, leave the school premises during an exeat weekend (long leave – no school Saturday or Sunday) and during the weeks of half term. There are generally two exeat weekends and one half term each term. It is the responsibility of the parent to make arrangements with the appointed guardian for exeats and holidays. In the case of an appointed AEGIS agent, the company will make all the necessary arrangements. Please see above.

## **Insurances**

For a period of one term or less, the school is **unable** to provide the insurances for school fees protection, personal accident, personal effects or private health. It is advisable to arrange your own cover, especially for personal accident and personal effects.