

**Charges for all-inclusive Short Term Day children for stays of less than one term  
2019-2020 in Years 3 to 7**

Minimum length of stay is half a term. **Please note that students may only join Year 8 for one whole term or longer, subject to availability.**

**Admissions Process**

The first stage of the admission process is to complete and return a registration form to reserve a place for your child at St Andrew's. There is a non-refundable registration fee of £75. A deposit of £500 is payable prior to admission. This is to cover any extras incurred during the stay and is credited on the final bill at the end of term. Any credit balance will be refunded. The registration fee, deposit and full tuition fees are payable on receipt of invoice before a child enters the school.

**Prep (Years 3 to 7 – ages 7 to 12 years old) Day Fee – £775 per week**

Fees include:

- Use of the full facilities
- Tuition and extra English lessons
- Some afterschool activities
- Co-curricular activities (Years 5 to 8)
- School outings as part of the curriculum
- School publications
- General text and exercise books

**Extra English tuition (inclusive of the fees)**

The children are taught in small specialist groups by a qualified teacher. Extra English tuition for children in Years 5 to 8 is given in place of Latin and French and ranges from six to eight lessons per week. Lessons for children in Years 3 and 4 are timetabled on an individual basis and may range from three to five lessons per week.

**Meals**

Lunch is included in the fees, as well as tea for those children staying for after school activities or after school care. Morning and afternoon break (fruit/biscuits) is also provided free of charge. A sample menu is available on our website – [www.standrewsprep.co.uk](http://www.standrewsprep.co.uk).

**Sport**

Sport plays an important part of the curriculum at St Andrew's and may include:

**Autumn term:** Rugby, football, hockey, netball, swimming, gym, tennis, PE

**Spring term:** Rugby, hockey, netball, swimming, gym, tennis, PE

**Summer term:** Cricket, athletics, rounders, swimming, gym, tennis, PE

*Please note: PE (physical education) lessons for Years 3 to 8 include athletics, basketball, badminton, dance, gymnastics, handball, swimming, tennis, volleyball, water polo, water life saving and personal survival on a rotation basis.*

## **After school, Co-curricular and Saturday morning activities**

St Andrew's offers a comprehensive range of extra-curricular activities in the Prep school. The programme is based on staff's interests and expertise and it gives the opportunity for staff and children to share mutual enthusiasms. Co-curricular activities take place twice a week for children in Years 5 to 8 and Saturday activities for children in Years 4 to 8. These activities are inclusive of the fees.

After school activities for children in Years 3 to 8 are on offer with some inclusive of the fees. However, where there has been a need to bring in outside expertise, or where the activity either requires materials or incurs the hire of courts etc., a charge is made. For those activities where a charge is made, the costs vary from as little as £15 per term, for example for table tennis or as much as £170 per term for mountain biking. Any extras incurred will be charged at the end of the term.

After school activities for children in the Pre-Prep are inclusive of the fees with the exception of Rainbows.

*Extra curricular activities include: Art, ball games, basketball, chess, climbing, computer studies, construction club, cookery, craft, design and technology, drama, fencing, fitness training, gymnastics, photography, pottery, seasonal sport, shooting, swimming, woodwork, and many more. Visit our website for the current list of activities – [www.standrewsprep.co.uk](http://www.standrewsprep.co.uk).*

## **Publications**

Children/parents will receive a termly calendar, weekly news bulletin for the term/terms they are at St Andrew's and a link to a copy of the annual school magazine for the appropriate year, which is published in the autumn term. All these publications are inclusive of the weekly charge.

## **Extras**

*The following is a guideline of extras not included in the fees which may be incurred during a child's stay. Any extras are charged in arrears and will be deducted from the deposit held by the school:*

- School photographs (optional)
- Music tuition (optional – see below)
- Some after school activities
- Residential trips where relevant
- Badges for sporting achievements and positions of responsibility etc
- School Uniform (see below)
- Extra items from the school shop – mouth guard, stationery etc
- Flexible boarding

## **Uniform**

St Andrew's children wear a school uniform which can be purchased from our own school shop. New uniform purchased can be returned to the shop at the end of a child's stay and a refund, generally 25% for items in good condition, will be made. We also offer a rental scheme. For £90 a term or less, the package will include all day uniform and sports kit required while the children are at the school. A list of uniform requirements and a price list are included in this booklet and are available on the School's website. All clothing **must be named** and we can order named tapes and arrange for these to be sewn onto each individual item including home clothes which is included in the hire cost.

## **Music Tuition**

These are charged as an extra currently per 30-minute lesson at £24 per individual lesson and £19 per shared lesson (two people). You may also hire instruments at a cost of just £20 from the music department. Further details are available on request and lessons are subject to availability.

## **Transport**

We can arrange transfers to and from airports and stations with a reliable service at an extra charge. All drivers are known to the school and have carried out the correct safety and police checks.

Approximate costs are as follows:

- St Andrew's to Gatwick - £ 60                      Gatwick to St Andrew's - £75
- St Andrew's to Heathrow - £110                      Heathrow to St Andrew's £125

*Please note: Should the driver be required to wait with the student when dropping off at Gatwick or Heathrow, then the charge for Gatwick or Heathrow to St Andrew's will apply, plus any waiting time over 30 minutes.*

*Waiting time is charged at £12.80 per hour after the first half hour. This rate is also charged when escorting unaccompanied minors to and from the airport, plus the cost of parking.*

## **Exeat Weekends and Half Term Holidays**

All children, day and boarding, leave the school premises during an exeat weekend (long leave – no school Saturday or Sunday) and during the weeks of half term and end of term holidays. There are generally two exeat weekends and one half term each term.

## **Insurances**

For short stay periods of one term or less, the school is unable to provide the insurances for school fees protection, personal accident, personal effects or private health. It is advisable to arrange your own cover, especially for personal accident and personal effects.